

DRAFT MINUTES

ANNUAL GENERAL MEETING



Name:	Queensland Rifle Association Inc
Date:	Saturday, 26 April 2025
Time:	4:10 pm to 5:13 pm (AEST)
Location:	QRA Cafe, 1485 Old Cleveland Road Belmont
Board Members:	Andrew McKillop (Chair), Cheryl Dixon, Darren Enslin, David Neely, Leon Lindley, Nikki Slee, Shane Abood (BB)
Attendees:	Michelle Fletcher, Peter Doig
Apologies:	Ryan Shaw

1. Opening Meeting

1.1 Introduction to Meeting

Conduct of the meeting was discussed.

1. Financials, time will be provided for questions, if questions can't be answered they will be taken under advisement and answer provided within 28 days of the meeting.
2. Similarly, if questions start to take up too much time, we shall move on with the meeting agenda.
3. Voting for Board member candidates will take place as a silent ballot
4. Welcome guest Mr Bruce Scott – NRAA President – Scrutineer for ballots

1.2 Apologies / Proxy Votes

Attendees for the meeting were 49 members. (as per signed attendance records)

Proxy voting

Andrew McKillop - 18

Michelle Fletcher - 2

Glenn Rush - 12

Nikki Slee - 2

Apologies

Paul Fletcher, Perry McNeil, Leigh McNeil, John Schafferius, Piers Cambridge, Ian Errington, Peter Broom, Kevin Kruger, Ken McLaughlin, Rob Rush, Craig McGowan, Tim Ausloos, Leon Lindley

1.3 Confirm Minutes of Annual General Meeting - 20 April 2024

Annual General Meeting - 2024 20 Apr 2024, the minutes were confirmed as presented.

Special General Meeting 16 Aug 2024, the minutes were confirmed as presented.

Business Arising

Item 19.1.1

Administrative error where the original rule was not changed as per the motion that was approved by the members.

19.1.1. a maximum of six Interested Board Members (who have been Members of the Association for at least 5 consecutive years) nominated by Members and elected at an Annual General Meeting, by the Members;

Instead of

19.1.1. up to six Interested Board Members nominated by Members and elected at an Annual General Meeting;

All other changes were made as per approved motions at the AGM.

Further discussion during the Members Forum will be held on this matter.



Minutes of the Annual General Meeting on 20 April 2024 be accepted

The chair asked that the minutes of the last Annual General Meeting held on 20 April 2024 be accepted.

Moved: Ian Marks

Seconded: Andrew Burns

Attendees voted with show of hands: Carried.

Decision Date: 26 Apr 2025

Outcome: Approved

1.4 Confirmation of Minutes of Special General Meeting - 16 August 2024



Minutes of the Special General Meeting held on 16 August be accepted

The Chair asked that the minutes of the Special General Meeting be accepted as presented.

Moved: David Neely

Seconded: Henk Doggan

Attendees voted by show of hands: Carried.

Decision Date: 26 Apr 2025

Outcome: Approved

2. Annual Report

2.1 Annual Report

- Outgoing David Neely - Thanks for board for past 6 years, David has been pivotal in assisting with IT and policy development.
- Congratulations to Ashley Bidgood - Great success for the year as an Individual and part of the Palma Team.
- Pamla Team - Success that included a number of key QRA members including Captain Darren Enslin.
- Individual success from our QRA members both at major competitions and local events.
- Sub-Committee and working groups.
- Regional Visits by Board Members.
- Range Safety Audits - being conducted to assist clubs in improving their compliance and safety on ranges. Allowing for gaps to be identified and QRA to develop resources going forward.
- QStore - BRT - large undertaking - BRT brands
- Membership Strong focal point - for 2025.
- Social Media remains a significant highlight of our Association. We see the continued efforts of Michelle Dick, but several other providing content to drive our success forward. A number of clubs are also very good at increasing their social media profiles.
- Werth's Road is progressing with Qld Govt funding, TRC - update of the road
- Glenn Rush - assisting clubs with grants for the clubs - DDRC and Crow's Nest.
- Peter Doig - Thanked Peter and Staff that make the QRA such a magnificent place to visit.
- QRA Volunteers
 - Anzac Day volunteers saw numerous QRA volunteers at this community event yesterday.
 - We have world class volunteers and we will see recognition of this later in the meeting.



Annual Report be accepted

The Chairman asked that the Annual Report as presented by accepted by the meeting.

Moved: Glenn Rush

Seconded: Rob Griffith

Vote was taken by show of hands: Carried.

Decision Date: 26 Apr 2025

Outcome: Approved

Questions for the Annual Report.

- Berger projectiles - where are we at with supply?
 - Capstone is the owner of Berger projectiles had a visit to Australia in 2023. Outdoor Shooting Agencies (OSA) would now be the sole supplier.
 - S&T's were to have preferred access and supply from OSA for target type projectiles.

- QRA has approached a projectile manufacturer, no further information can be communicated at this point in time.
- Working Groups - Complaints, Membership, Museum
 - Discussion was held on the activities being undertaken by these groups
- Audit Assurance & Risk Committee
 - The Audit Assurance and Risk committee is undertaking Range Safety audits of clubs
 - The membership asked for a copy of the audit template to assist with ensuring compliance for the audit
- Membership working group
 - Nikki Slee is heading this group
 - QRA membership is over 3000.
 - Looking at some new initiatives in the near future.

3. Financial Report

3.1 Auditors Report - year ended 31/12/2024

The Chair handed to Treasurer, Cheryl Dixon for the financial report.

MGI Pty Ltd conducted the audit for the first time, after replacing Nexia our auditors for 10 years.

Total Assets - \$11.5 M

Investments -

- Perpetual appointed as the QRA Financial advisor last year.
- QRA's investment policy

Overall Result for 2024

- Loss of nearly \$216,000
 - Depreciation of almost \$109k
 - The remaining amount was QRA - \$92k and Belmont Site Users \$16k

Contributing factors:

- Projected budget estimated a modest surplus for 2024 before depreciation
- Unexpected costs
 - Security System - full replacement previous system failed.
 - Expansion of the Q Store - costs associated with BRT inventory purchase - modification to existing infrastructure
- Supply Delays
 - Berger projectiles - due to loss of direct supply one shipment was missed during 2024 which resulted in loss of \$400k in sales and net profit of circa \$100k.

3 key areas from the financial report

- BRT -
 - Board decision in July 2024 to acquire inventory from BRT
 - increased inventory holdings across several product lines
 - transfer of holdings from BRT was \$275k in at cost stock.

- New Lines have generated gross revenue of \$115k
- 14% of all sales at an increase profit margin of 15%.

QStore -

- approved budget for 2025 has a forecast increase in sales given full year of new product lines and introduction of new products
- Discounted on selected products to reduce holdings of overstocked items
- QRA member discounts totaled \$140k for 2024

Membership fees

- QRA has the lowest membership fee structure across the NRAA States and Territories.
- QRA is committed to continue discounted Q Store sales to our members and the promote sales to the broader recreational shooting community.

A number of questions were asked around the financials, all questions were addressed to the satisfaction of the meeting:

- Werths Road -
 - income and expenditure similar to 2023. There have been no changes in the cost area.
 - Should this property be shown as an investment property (to be discussed with Auditor)
- IP costs of \$25,000 - attached to the BRT purchase
- Agents Costs - these costs associated with external labour and contractors
- Staffing Costs increase in costs over the past year.
- BRT stock purchase - what stock is still on hand

The Board reviews all financials at each Board Meeting and with the support of the finance committee look for opportunities to reduce costs for the QRA.

Following up question for members - Board Response.

- What financial planning is being done for significant future events?



Audited Financial Reports be accepted by the meeting

That the audited financials as presented be accepted by the meeting.

Moved: Rod Prayle

Sec: Rob Griffith

Voting was taken by show of hands: Carried.

Decision Date: 26 Apr 2025

Outcome: Approved

4. Election of Board Members

4.1 Two scruteners will be required for the voting process

Bruce Scott and David Neely appointed as scrutineers

4.2 Chair changed to Darren Enslin

4.3 Election of Board Members

Board Nominations - Andrew McKillop - Successfully returned.

4.4 Andrew McKillop reinstated as Chair

5. Appointment of Auditors

5.1 Appointment of Auditors for 2025 Financial year

MGI Pty Ltd be appointed the auditors for the QRA for the current financial year.

Moved: Cheryl Dixon

Carried.

6. Other Business

6.1 QRA Distinguished Service Medals

Two separate nominations have been received for Distinguished Service Medals.

Both nominations have been considered by the Board and we are asking the meeting to ratify both nominations.

A submission for Tony Inwood was read to the meeting.

A submission for John Menzel, Bob Cramp, Phil Kraut and Rob Bell was read to the meeting.

The meeting was then asked to vote on the nominations, this was conducted by a show of hands, as deemed appropriate by the meeting members.

Both nominations received over whelming acceptance and ratification.

Medals awarded to those in attendance (John Menzel, Bob Cramp, Phil Kraut)

Other medals to be presented at a suitable time.

7. Close Meeting

7.1 Close the meeting

Next meeting: No date for the next meeting has been set.

The Chairman thanked everyone for their time in attending the meeting and welcomed everyone to stay for the Members Forum to be held next.

Signature:_____

Date:_____